



Quality Assurance and Verification Team
CITB Head Office
Sand Martin House
Bittern Way
Peterborough
PE2 8TY

15 December 2021

NOTICE OF CHANGES TO COURSES AND COURSE AND SYSTEM DOCUMENTATION (Standard Terms Clause 5)

- 1. The Agreements.** This letter concerns the:
Form of Agreement for Approved Training Organisations, between the Construction Industry Training Board (“**CITB**”) and the **ATO**.
- By this communication, we are exercising our rights under clause 5 of the standard terms to;
 - Update, amend, alter or supplement a standard(s) appertaining to any course(s) (“a change”), or;
 - Withdraw approval for a course where the standard appertaining to that course has been withdrawn
- On the basis that this communication is deemed to be served upon you on Wednesday 15 December 2021. CITB require you to make the appropriate changes to your courses by Wednesday 9 February 2022.
- Standards with Changes: Please see attached changes

If you have any queries in relation to this communication please email us at:
quality.assurance@citb.co.uk

Yours faithfully

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